

# AGENDA

**Meeting:** MELKSHAM AREA BOARD  
**Place:** Melksham United Church  
**Date:** Wednesday 7 June 2017  
**Time:** 7.00 pm

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Including the Parishes of Atworth, Broughton Gifford, Melksham, Melksham Without, Steeple Ashton, Bulkington, Keevil, Great Hinton, Poulshot, Semington and Seend

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Networking opportunities will be available from 6:30pm.**

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Please direct any enquiries on this Agenda to Kevin Fielding (Democratic Services Officer), on 01249 706612 or email [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Cllr Pat Aves, Melksham North  
Cllr Hayley Spencer, Melksham Central  
Cllr Jonathon Seed, Summerham and Seend

Cllr Roy While, Melksham Without South  
Cllr Jon Hubbard, Melksham South  
Cllr Phil Alford, Melksham Without North

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If you have any queries please contact Democratic Services using the contact details above.

	<b>Time</b>
<p>1     <b>Chairman's Welcome, Introduction and Announcements</b></p> <p>Chairman's Announcements:</p> <ul style="list-style-type: none"> <li>• Melksham Remembers</li> </ul>	<b>7.00pm</b>
<p>2     <b>Apologies for Absence</b></p>	
<p>3     <b>Minutes (Pages 1 - 14)</b></p> <p>To confirm the minutes of the meetings held on Wednesday 8 February 2017 and Tuesday 7 March 2017.</p>	
<p>4     <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5     <b>Appointments to Outside Bodies and Working Groups</b></p> <p>a) To note that appointments to outside bodies and working groups for the forthcoming year:</p> <ul style="list-style-type: none"> <li>• Community Area Transport Group (CAT-G)</li> <li>• Melksham Wellbeing Group</li> <li>• Local Youth Network (LYN)</li> <li>• Melksham Community Area Partnership</li> <li>• Melksham Neighbourhood Plan</li> </ul> <p>b) To note the Melksham Community area priorities for the following nine themes:</p> <ul style="list-style-type: none"> <li>• Health, Wellbeing and Leisure</li> <li>• Children and Young People</li> <li>• Culture</li> </ul>	

- Economy
- Older People
- Environment
- Transport
- Our Community and Housing
- Community Safety

## 6 **Updates and Reports**

- Children and Young people including Local Youth Network (LYN)
- Health and Wellbeing
- Business and Economy
- Melksham Older Persons Champion

## 7 **Parks, Play Areas and Open Spaces**

Cllr Jon Hubbard and local community representatives.

## 8 **Young Melksham proposal**

Cllr Jon Hubbard.

## 9 **Big Pledge - London Calling**

Rhys Schell – Community Engagement Manager.

## 10 **Wiltshire Commemorates the First World War**

Rhys Schell – Community Engagement Manager.

## 11 **Feedback from grant funding recipients**

An opportunity for grant funding recipients to feedback to the Area Board how Area Board grand funding had helped their organisation/club.

12 **Written Partner Updates** (Pages 15 - 40)

To receive any written updates from the following partners:

- Community Area Partnership
- Wiltshire Police
- Wiltshire Police and Crime Commissioner
- Dorset & Wiltshire Fire and Rescue Service
- NHS Wiltshire/Clinical Commissioning Group
- Healthwatch Wiltshire
- Melksham Town Council
- Parish Council Nominated Representatives
- Melksham Chambers of Commerce
- Melksham Senior People's Forum
- Older Persons Champion
- Young Melksham
- Trans Wilts Cic
- Melksham Bus User Group

13 **Grant Funding** (Pages 41 - 66)

The Area Board members are asked to consider six applications to the Community Area Grants scheme.

*Full details of all grant applications are contained in the agenda pack.*

14 **Any Other Items of Public Concern**

15 **Close**

9.00pm



# MINUTES

**Meeting:** MELKSHAM AREA BOARD  
**Place:** Oakfield Stadium, Eastern Way, Melksham, SN12 7GU  
**Date:** 8 February 2017  
**Start Time:** 7.00 pm  
**Finish Time:** 9.00 pm

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Please direct any enquiries on these minutes to:

Kevin Fielding (Democratic Services Officer), Tel: 01249 706612 or (e-mail) [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Jonathon Seed (Chairman), Cllr Pat Aves (Vice-Chair), Cllr Terry Chivers, Cllr Jon Hubbard, Cllr David Pollitt and Cllr Roy While

### **Wiltshire Council Officers**

Rhys Schell – Community Engagement Manager  
Kevin Fielding – Democratic Services Officer  
Emma Drage – Local Youth Facilitator

### **Town and Parish Councils**

Atworth Parish Council – Effie Gale-Sides & Maureen Weston  
Bulkington Parish Council – Simon Barrett  
Melksham Town Council – Terri Welch  
Melksham Without Parish Council – Teresa Strange & John Glover

### **Partners**

Dorset and Wiltshire Fire & Rescue Service – Jack Nicholson  
Melksham Community Partnership – Colin Goodhind & Phil McMullen  
Trans Wilts Cic – Graham Ellis  
Older Persons Champion – Chris Pickett

**Total in attendance: 50**

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome, Introduction and Announcements</u></p> <p>The Chairman welcomed everyone to the first Area Board meeting at the Oakfield Stadium. Prior to the meeting attendees were given the opportunity to look around the venue, which it was agreed was a great community investment for Melksham.</p> <p>The following Chairman's Announcements were noted:</p> <ul style="list-style-type: none"> <li>• The Rural Crime Partnership for Wiltshire and Swindon.</li> <li>• PCC – Precept Consultation.</li> <li>• 7 March 2016 - Melksham Area Board – Special grant funding meeting, to be held at the Canberra Youth Centre.</li> </ul>
2	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Inspector James Brain – Wiltshire Police.</p> <p>Cllr Terry Chivers was welcomed back after his recent illness.</p>
3	<p><u>Minutes</u></p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>The minutes of the meeting held on Wednesday 16 November 2016 were agreed as the correct record.</b></li> </ul>
4	<p><u>Declarations of Interest</u></p> <p>Cllr Jon Hubbard – Chairman of Young Melksham, would not vote on the Community Area Grants submitted by Young Melksham.</p>
5	<p><u>Updates and Reports</u></p> <p>Children and Young people including Local Youth Network (LYN)</p> <p>Emma Drage – Local Youth Facilitator advised that:</p> <p>Following the Melksham Local Youth Network Management Group meeting on</p>



Thursday 26 January, the group made the following recommendations:

- Broughton Gifford Scouts Group to be awarded £872.50 for Camping trip.
- Young Melksham to be awarded £5,000 for Youth Club.
- Broughton Gifford Scouts to be awarded £1,292.53 for Air Rifles.
- Young Melksham to be awarded £5,000 for SEND Youth Club.

#### **Decision**

- **That all four grant applications are awarded as per the recommendations of the Melksham Local Youth Network Management Group.**

The LYNMG also recommended the procurement of two organisations in partnership, to provide a range of activities in five locations across the Melksham community area. The proposed dates were April half term, May half term and the summer holiday.

The LYNMG recommendation was for £7,100 to be funded during 2016/17, and then dependent on funding available and activity progress to fund the remaining £7,100 in 2017/18.

#### **Decision**

- **That the grant application was awarded as per the recommendation of the Melksham Local Youth Network Management Group.**

Health and Wellbeing

Cllr Pat Aves advised that:

Following the Melksham Wellbeing Group meeting on Monday 9<sup>th</sup> January, the group make the following recommendations:

- **Bradford & Melksham Health Partnership - Leg Club awarded £2,000**
- **Melksham & District Seniors Forum – The Monday Club awarded £450**
- **Melksham Community Area Partnership (on behalf of Melksham Neighbourhood Watch) awarded £650**
- **Wiltshire MIND awarded £1,000**

	<p>Read Easy</p> <p>Cllr David Pollitt advised that:</p> <ul style="list-style-type: none"> <li>• The group now was now looking for a co-ordinator, as the current one had been forced to step down due to ill health.</li> </ul> <p>Older Persons Champion</p> <p>Chris Pickett advised that:</p> <ul style="list-style-type: none"> <li>• He was currently meeting with many of Melksham’s older persons groups.</li> <li>• Would be attending the next Seniors Day at the Assembly Hall.</li> <li>• Had attended a recent “Older Persons Champion” event, which had been very worthwhile.</li> </ul> <p>A short power point presentation was then shown which outlined the Melksham Shed’s plans for development.</p> <p>The Chairman thanked all members for their updates.</p>
6	<p><u>Melksham moves forward</u></p> <p>Melksham Football Club</p> <p>Dave Wiltshire – Chairman advised that:</p> <ul style="list-style-type: none"> <li>• The club now had around 400 youth players, seven senior teams and a veterans team.</li> <li>• Plans were afoot to start a disabled team, as well as walking football.</li> <li>• The new facilities had enabled the club to move forward.</li> <li>• Sponsors and local businesses had been very supportive.</li> </ul> <p>Melksham Rugby Club</p> <p>Pat Holtam and Scott Simmons advised that:</p>

- The new facilities were a great opportunity for rugby to flourish in and around Melksham.
- A womans team was now training.
- Excellent youth support within the club.
- Both clubs thanked the Melksham Area Board and Wiltshire Council for bringing the Oakfield Stadium project to fruition.

#### Melksham Health and Wellbeing Centre

CLr Jonathon Seed advised that:

- Site plan and layout was being finalised to include the outdoor clubs and the GP surgery.
- The design of the health and wellbeing centre was being finalised in conjunction with Sport England.
- Decision taken by Town Council not to incorporate the Assembly Hall.
- The design would include leisure facilities, library, café and community space. The GP surgery would be a separate building but part of the overall campus.
- Planning consideration period – 13 - 16 weeks. Work on-site estimated to commence early 2018.
- The construction period would be determined by the contractor, but previous estimates suggested an 18 month build programme.
- This was an indicative timeline.

#### Market Place development progress and phases

Steve Hind - Wiltshire Council Highways advised that:

- Work had now commenced to enhance the historic Market Place environment.
- The enhancements would provide improved pedestrian and disabled access.

	<ul style="list-style-type: none"> <li>• There would be three phases of construction, which was expected to take around 24 weeks to complete.</li> <li>• It was noted that residents of Crown House were unhappy, as they felt that they had not been consulted on the planned development.</li> </ul> <p>Melksham Skate Park – video update</p> <p>A short film was shown, introduced by local professional skateboarder James Threlfall. The film thanked and highlighted Melksham Area Board for its involvement in securing a new skate park for the town.</p>
7	<p><u>Strategic Healthcare Planning and Strategic Outline Case</u></p> <p>Jo Cullen, Director of Primary and Urgent Care &amp; Simon Yeo - Estates Manager, NHS Wiltshire Clinical Commissioning Group, gave a presentation on a Strategic Healthcare Planning and Strategic Outline Case being undertaken across the Towns of Chippenham, Melksham and Trowbridge. A strategic exercise to determine projected service need through to 2026 and the accommodation needed to provide this.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• The end objective of this piece of work was to identify a preferred way forward for healthcare buildings across the three towns based on service need and accounting for population growth.</li> <li>• Reporting to NHS Wiltshire Clinical Commissioning Group's Governing Body spring 2017.</li> <li>• If approved by the Governing Body it was expected to form the basis for a programme of works across the three towns.</li> </ul> <p>Concerns were raised re the lack of time for public comment and the need to make any facilities accessible to residents living in rural areas.</p> <p>The Chairman thanked Jo Cullen and Simon Yeo for their presentation.</p>
8	<p><u>Update from 'Our Community Matters'/ JSA event</u></p> <p>Rhys Schell – Community Engagement Manager gave an update on the outcome of the 'Our Community Matters' Joint Strategic Assessment event which was held on the 18 January 2017 at the Melksham Assembly Hall. Over 100 members of the public and partner agencies attended and participated in the event, which focused on the data set out in the <i>Community Area Joint</i></p>

	<p><i>Strategic Assessment 2016-17.</i></p> <p>The report was contained in the agenda pack.</p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>That the Area Board adopts the priorities identified by the ‘Our Community Matters’ event and works to facilitate local action to tackle those priorities.</b></li> <li>• <b>That the Area Board requests the Local Youth Network, the Health and Wellbeing Group and the Community Area Transport Group (and any other local task groups established by the Board) to adopt and take forward the priorities identified in the relevant theme areas.</b></li> <li>• <b>That the Area Board requests the Community Engagement Manager to work with key partners, agencies and community groups to coordinate action around the priorities identified.</b></li> <li>• <b>That the Board considers whether it wishes to champion a particular theme or priority and to earmark funding to promote, initiate and support community-led action around the selected priorities.</b></li> <li>• <b>That the Board considers appointing a lead member to champion the priorities adopted.</b></li> <li>• <b>That reports are submitted to the Board on progress made to address the priorities to ensure that positive outcomes are delivered and that this be made a regular item on future Board meetings.</b></li> </ul> <p>It was noted that the priorities agreed at the event would be sent to the Clinical Commissioning Group.</p> <p>The Chairman expressed his thanks to Rhys Schell for organising the event, and the people who gave their time to participate in the event.</p>
9	<p><u>Great British Spring Clean</u></p> <p>Rhys Schell – Community Engagement Manager advised that:</p> <ul style="list-style-type: none"> <li>• Keep Britain Tidy had launched its biggest-ever litter campaign - the first Great British Spring Clean.</li> <li>• That residents could get involved by registering their own event or helping out at one of the ten local groups who had already registered:</li> </ul> <p>Friday 3 March – Schools</p>

	<p>Saturday 4 March – Bowerhill Residents Action Group, Broughton Gifford Parish Council and Poulshot Parish Council</p> <p>Sunday 5 March – Melksham Town Council, Young Melksham and Steeple Ashton Parish Council</p> <p>The Chairman thanked Rhys Schell for his presentation.</p>
10	<p><u>Area Board Highways Information - 2017/18</u></p> <p>The Chairman outlined the report contained in the agenda pack.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• The local highway network was vital to providing connectivity for businesses and communities, and effective maintenance to ensure its availability was essential to the economic development of the county. Wiltshire Council recognised the importance of maintaining and managing its highway network effectively.</li> <li>• The ‘Local Highways Investment Fund 2014 – 2020’ was addressing the long standing under investment in highways maintenance, which had been a problem nationally for many years.</li> <li>• The significant investment of £21 million annually for six years by Wiltshire Council had already seen a substantial improvement in the condition of the county’s road network, with a 30% reduction in the carriageway maintenance backlog in the first two years of the investment.</li> <li>• An indicative list of priority sites for treatment in 2017/18 had been developed ( Appendix 2, Page 75 of the agenda pack).</li> </ul> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>That the Melksham Area Board agreed and noted the list of priority sites for treatment in 2017/18 ( Appendix 2, Page 75 of the agenda pack).</b></li> </ul>
11	<p><u>Community Area Transport Group (CATG) update</u></p> <p>:</p> <p>The CATG minutes dated 19 January 2017 were noted with the following:</p> <p><b>To close issues:</b>  <b>3202 (Seend High Street), 4158 (Berkshire Green), 4182 (DeHavilland Place), 4532 (Berryfield), 4044 (Ashton Common), 4283 Broughton Gifford,</b></p>

	<p><b>4554 (Atworth), 4715 (Bowerhill), 4776 (Hagg Hill), 4864 (Spa Road), 4533 (SIDs).</b></p> <p><b>To add Issues:</b>  <b>4960 Broughton Gifford (parking issues by school) and 4966 Seend High Street (crossing facility) to the Priority Schemes list.</b></p> <p>Concerns were noted re poorly parked vehicles in Kenilworth Gardens, Melksham.</p>
12	<p><u>Written Partner Updates</u></p> <p>The following written partner updates were noted:</p> <ul style="list-style-type: none"> <li>• Wiltshire Police.</li> <li>• Dorset and Wiltshire Fire &amp; Rescue Service.</li> <li>• NHS Wiltshire.</li> <li>• Healthwatch Wiltshire.</li> <li>• Melksham Town Council.</li> <li>• Melksham Without Parish Council.</li> <li>• Melksham Seniors.</li> <li>• TransWilts Cic.</li> </ul> <p>Graham Ellis advised that the Melksham Metro Bus service was expected to be cut. Graham Ellis asked that the Area Board supported TransWilts working to stop any cuts to the service. It was agreed that Graham Ellis would report back to the Area Board at its 7 March 2017 meeting to give an update.</p> <ul style="list-style-type: none"> <li>• Chamber of Commerce.</li> </ul> <p>The Chairman thanked all partners for their updates.</p>
13	<p><u>Grant Funding</u></p> <p>The Area Board members are asked to consider ten applications to the Community Area Grants scheme:</p> <ul style="list-style-type: none"> <li>• <b>Atworth Village Hall and Recreation Ground Committee awarded £1,500 for Atworth Village Hall - New Kitchen.</b></li> </ul>

	<ul style="list-style-type: none"> <li>• <b>Broughton Gifford and Holt Scouts awarded £1,000 for Broughton Gifford Scout Hut Improvements.</b></li> <li>• <b>Broughton Gifford and Holt Scouts awarded £500 for Broughton Gifford Scouts Hut Kitchen Renewal.</b></li> <li>• <b>Bowerhill Residents Action Group awarded £390.80 for Bowerhill Residents Action Group picnic area notice board.</b></li> <li>• <b>Melksham Ukulele Social Club awarded £250 for Melksham Ukulele Social Club new Microphones.</b></li> <li>• <b>Melksham Air Cadets awarded £941.10 for Chairs and Tables for Melksham Squadron ATC.</b></li> <li>• <b>Melksham Country Dancers awarded £936 for Melksham Country Dancers.</b></li> <li>• <b>Back On Track Stroke Rehab Service awarded £676 for Back On Track -Vocational Rehab Project.</b></li> <li>• <b>Bulkington Parish Council awarded £550 for Improvement of war memorial site.</b></li> <li>• <b>South West in Bloom Melksham awarded £826.40 for South West in Bloom Litter Picking.</b></li> </ul> <p>The Area Board members are asked to consider one application to the Community Toilet scheme:</p> <ul style="list-style-type: none"> <li>• <b>TransWilts CIC awarded £1,000 for Melksham Station Toilet improvements.</b></li> </ul>
14	<p><u>Any Other Items of Public Concern</u></p> <p>There were none.</p>
15	<p><u>Close</u></p>



# MINUTES

**Meeting:** MELKSHAM AREA BOARD  
**Place:** Canberra Children and Young People's Hub, 56 Spa Road, Melksham  
**Date:** 7 March 2017  
**Start Time:** 4.00 pm  
**Finish Time:** 4.50 pm

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Please direct any enquiries on these minutes to:

Kevin Fielding (Democratic Services Officer), Tel: 01249 706612 or (e-mail) [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Jonathon Seed (Chairman), Cllr Pat Aves (Vice-Chair), Cllr Terry Chivers, Cllr Jon Hubbard, Cllr David Pollitt and Cllr Roy White

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome, Introduction and Announcements</u></p> <p>The Chairman welcomed everyone to a special afternoon meeting of the Area Board. The Meeting had been rescheduled so that normal council business could be concluded before the purdah period began, prior to the Unitary Council elections on the 4 May 2017.</p> <p>The following Chairman's Announcements were noted:</p> <ul style="list-style-type: none"> <li>• Update on community toilet fund project.</li> </ul>
2	<p><u>Apologies for Absence</u></p> <p>There were none.</p>
3	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
4	<p><u>Melksham Bus Service</u></p> <p>Graham Ellis outlined changes to the 14/15 bus service that currently services the new Melksham Oakfield sports facilities.</p> <p>Graham asked that the Area Board support the following proposal:</p> <ul style="list-style-type: none"> <li>• That the 14/15 afternoon services which drop off near the Oakfield sports facilities, should run that way even if empty. These services could then pick up users after sports activities at the Oakfield sports facilities.</li> </ul> <p>The Area Board agreed to support this proposal. Emails of support were sent to Cllr Philip Whitehead – Cabinet Member for Highways and Transport, Wiltshire Council and Phil Grocock - Bus Network Manager, Passenger Transport, Wiltshire Council.</p>
5	<p><u>Melksham Station facilities</u></p> <p>Rhys Schell - Community Engagement Manager provided an update following the allocation of the community toilet fund to TransWilts CIC. This funding had been allocated to enable TransWilts CIC to provide a public toilet at the Reeds Hut at Melksham Station.</p>

	<p>The Area Board had agreed to allocate its £1000 community toilet fund to TransWilts CIC, to provide a public toilet within the current Reeds hut on the Melksham Station site. This funding was subject to a successful capital asset transfer of the 'Reeds building' from Wiltshire Council to TransWilts CIC.</p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>That the Community Engagement Manager updates Councillors following the meeting of stakeholders on 17 March 2017.</b></li> </ul> <p>The Chairman thanked Rhys Schell for his update.</p>
6	<p><u>Grant Funding</u></p> <p>The Wiltshire Councillors considered the following Grant Applications:</p> <p><b>Decision</b>  <b>Bradford on Avon &amp; Melksham Health Partnership awarded £785 for Falls Clinic in Spencers Sports Club.</b>  <i>The grant meets the 2016/17 grants criteria.</i></p> <p><b>Decision</b>  <b>Tourist Information Centre awarded £500 for Tourist Information Centre ticketing machine.</b>  <i>The grant meets the 2016/17 grants criteria.</i></p> <p><b>Decision</b>  <b>Whitley Reading Rooms awarded £430 for Whitley Reading Rooms picnic benches.</b>  <i>The grant meets the 2016/17 grants criteria.</i></p> <p><b>Decision</b>  <b>Shaw and Whitley Garden Club awarded £399.99 for Shaw Whitley Garden Club Data Projector.</b>  <i>The grant meets the 2016/17 grants criteria.</i></p> <p><b>Decision</b>  <b>Atworth on Show and Yer Tiz the Atworth Village Magazine awarded £359.98 for Atworth on Show and Yer Tiz Village Magazine.</b>  <i>The grant meets the 2016/17 grants criteria.</i></p> <p><b>The following grants were withdrawn:</b></p> <p><b>Atworth Village Hall and Recreation Ground Committee requesting £674.20 for Cleaning Equipment for the Atworth Village Hall.</b></p>

	<p><b>Poulshot Village Trust requesting £1,800 for Green Gardens Conservation Poulshot thinning of trees.</b></p> <p>The Wiltshire Councillors considered the following Health and Wellbeing Grant Applications:</p> <p><b>Bradford and Melksham Health Partnership – Falls Clinic awarded £215</b></p> <p><b>Melksham &amp; District Seniors Forum – Community Day awarded £1,385</b></p> <p><b>Melksham Sixty Plus Club awarded £400</b></p> <p><b>West Wiltshire Multi Faith Forum awarded £500</b></p>
7	<p><u>Any Other Items of Public Concern</u></p> <p>Graham Ellis thanked the Area Board for their support of the Melksham Railway project.</p> <p>Cllr Seed thanked Rhys Schell – Community Engagement Manager and Kevin Fielding – Democratic Services Officer for their hard work supporting the Melksham Area Board.</p>
8	<p><u>Close</u></p>

## PROTECT



### Melksham Area Board Report

June 2017

#### Safe and Well Visits- Home safety

Fire Service 'Safe and Well' advisors will visit people, in their own homes, advising on home safety and personal wellbeing.

A Safe and Well visit is **FREE** and normally last about one hour covering topics such as:

- Using electricity safely
- Cooking safely
- Making an escape plan
- What to do if there is a fire
- Keeping children safe
- Good practice – night time routine and other points relevant to you
- Identifying and discussing any further support the occupier may need

If you have thatch property, are living alone, have a young family, are over 65 or a smoker please get in contact with us. We want to help make you safer in your own home. If you or someone you know has mobility or sight and hearing impairments please suggest a Safe and Well visit.

Visit our website, [www.dwfire.org.uk](http://www.dwfire.org.uk), to book an appointment on-line or alternatively ring, **FREEPHONE: 0800 038 23 23**

#### Fancy Volunteering for the Fire Service ??

Working alongside the team at their local fire station, our volunteers help to educate the local community in fire safety and gather referrals to allow us to offer people goodwill advice about safety in their own homes.

There are also opportunities for volunteers to get involved with station life, Service events and our amazing youth initiatives.

Our volunteers are invaluable in supporting Dorset & Wiltshire Fire and Rescue Service and enabling us to work together making our counties safer.

## PROTECT



## PROTECT



### What do you get out of being a volunteer?

- Being part of a motivated team
- Wearing a uniform with pride
- Learning new skills
- Meeting new people
- Supporting your local community
- Enhancing your CV

We welcome volunteers from the age of 18 and from all backgrounds. All we ask is that you are available for two to four hours per week, and are willing to help for a minimum of six months.

Make a positive difference now! To find out more, call 01722 691279 or email [Volunteering@dwfire.org.uk](mailto:Volunteering@dwfire.org.uk)

Volunteer Manager - Nev Chamberlain

### Community Safety Activity

Local crews and Safe & Well Advisors have been engaging with local home owners recently, reminding residents about staying safe in their homes. Always have a plan to get out of your property paying particular attention to the location of house keys to enable your escape.

As a reminder, following the recent thatch property fire in Bishops Cannings, there is specific safety advice on our website for thatch owners –

<http://www.dwfire.org.uk/safety/thatched-properties/>

### Incidents (01/04/2017 to 25/05/2017)

- One fire in external electricity supply cabinet- Home safety advice given to owner
- Fire involving electrical cabling at solar farm – being dealt with by Technical Fire Safety Department
- 3 small fires in the open – no patterns detected
- Car fire following road traffic collision
- 7 Special Service Calls-The local crew have also assisted the Ambulance Service on seven occasions for a variety of reasons, e.g. gaining access to property to reach an elderly casualty

## PROTECT



## PROTECT



### **Want to become a firefighter ?**

Or know someone who does?

On-call Firefighters provide a part-time service around other commitments. They let us know when they are available and respond to emergency call outs.

To find out more about the role please visit the 'Working for us' pages of our website or drop into the station on a Monday, at 7pm, for a chat.

Jack Nicholson GIFireE  
**District Commander. Devizes, Melksham and Calne**

Dorset & Wiltshire Fire and Rescue Service  
Telephone: 01722 691 242  
Mob. 07809 548048

Email: [jack.nicholson@wiltsfire.org.uk](mailto:jack.nicholson@wiltsfire.org.uk)  
Web: [www.dwfire.org.uk](http://www.dwfire.org.uk)

## PROTECT





## ***Update for Melksham Area Board***

<b>Name of Parish/Town Council</b>	<b>Melksham Town Council</b>
<b>Date of Area Board Meeting</b>	7 June 2017

### **Headlines/Key successes**

#### **Elections**

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Following the recent elections the Town Council welcome several new Councillors: Caroline Andrews, Kathy Iles, Martin Pain, Mike Sankey, Michael Swanton and Tony Watts.

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#### **Grass Cutting**

The Town Council for a second year have agreed to pay for extra grass cutting in King George V Park and the Cemetery.

#### **Drop Kerbs**

Melksham Town Council have supported requests via CATG for dropped kerbs in King Street and Church Street Car Parks and to enable better access into town for those with mobility difficulties.

#### **Bus Shelters**

The Town Council have agreed the purchase of 3 Winchester style bus shelters at the following locations: Beanacre Road opposite Nortree Motors and McDonalds, and New Broughton Road.

#### **Highway Matters**

- Following concerns raised by residents of Snarlton Lane, consultation is currently taking place with residents on what could be done to alleviate concerns with regard to parking and speeding. The results of the consultation will be considered at a future meeting and recommendations forwarded to Wiltshire Council for consideration.
  - The Town Council are currently collating parking restriction requests which will be forwarded to Wiltshire Council shortly for consideration.
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## ***Update for Melksham Area Board***

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- **Civic Service**

This will take place on Sunday, 25 June at 2.30pm in St Michael & All Angels Church. Refreshments will be served afterwards at the Assembly Hall.

The Service is conducted by the Family of Churches for Melksham and is intended to be a celebration of our community life, as well as a service of welcome of the Mayor and Town Council.

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- **Melksham in Bloom**

Judging will take place on 5 July. Application forms are currently available on-line, at the Town Hall or Tourist Information Centre.

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### **Forthcoming events/Diary dates**

- 25 June Civic Service

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- 5 July: Melksham in Bloom judging day

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- 6 July: Judging for Britain in Bloom South West
- 15 July: Party in the Park
- 22 July: Carnival

Signed:

Date:

## ***Update for Melksham Area Board***

<b>Name of Parish/Town Council</b>	<b>Melksham Without Parish Council</b>
<b>Date of Area Board Meeting</b>	7 June 2017

### **Headlines/Key successes**

#### **New Councillors following Elections**

Following the Election on 4<sup>th</sup> May, the parish council had 5 vacancies and advertised for volunteers to come forward to fill those positions as co-opted councillors. Six candidates put themselves forward and five were co-opted at the Annual Council meeting on 15<sup>th</sup> May when Cllr Richard Wood was also elected Chairman, and Cllr John Glover was elected Vice Chair. The new parish councillors are:

#### **BERRYFIELD WARD:**

Cllr Richard Wood (Chairman)  
Cllr Steve Petty

#### **BLACKMORE WARD:**

Cllr Alan Baines  
Cllr Paul Taylor

#### **BEANACRE, SHAW & WHITLEY WARD:**

Cllr Terry Chivers  
Cllr Greg Coombes  
Cllr Mary Pile

#### **BOWERHILL WARD:**

Cllr John Glover (Vice Chair)  
Cllr Mike Mills  
Cllr Paul Carter  
Cllr Nick Holder  
Cllr Kaylum House  
Cllr Joanne Pattison

#### **Grants awarded at Annual Parish Meeting**

Melksham Without Parish Council members and staff really enjoyed the Annual Parish Meeting held on Thursday 18<sup>th</sup> May. It was a great opportunity to hear from all the local groups and organisations about what they have been doing, and their plans for the next year. We also heard from the Neighbourhood Plan team, our Wiltshire Council members and officers, Wiltshire Air Ambulance about their new HQ being built in the parish, and the exemplary work by the Shaw & Whitley flood wardens now transformed into the CAWS Community Emergency Group; there was such a diverse group in attendance. The evening culminated with grant funding cheques being presented to over 40 organisations.

## ***Update for Melksham Area Board***

### **Local village magazines desperately need volunteers**

Do you enjoy reading the **Bowerhill Villager**? the next issue will be the last unless some new volunteers come forward to take over the running of the village publication. The fantastic team that write, edit, print and distribute the Villager have been going strong since the first issue in 1983 and some of them are now in their 80s. They have decided it's time for them to step down and a new set of community volunteers come forward.

Please do get in touch via Melksham Without Parish Council if you have some time to spare and would like to see this valuable community asset continue.

- do you have a few hours every month to compile the newsletter on a computer
- do you have a few hours every month to print and bundle up the publications
- do you have an hour every month to distribute the bundles to the 60 volunteers who then post it through letterboxes
- do you have the creativity to draw a monthly topical cartoon?
- do you have time to be the treasurer and/or deal with the advertisers?
- in addition, the team that undertake the above jobs meet once a month to agree the content of the newsletter that month

The **Connect** magazine that serves Shaw & Whitley is looking for a new Editor, and is in the same position as the Villager in that the next issue may well be the last if no one comes forward to take this role on. Connect is published every two months.

**These are your communities, your news, your publications and if you don't come forward the Summer issues will be the last.**

### **A Dementia Friend**

Melksham Without Parish Council signed up to be a member of the Melksham Dementia Awareness Alliance during the Dementia Awareness week in May. The majority of Councillors (including the new ones) have now been trained and are Dementia Friends. One of the first things the Council did was to review new RTP1 planning advice on making houses and surrounding areas more dementia friendly, and will be lobbying both the Neighbourhood Plan team and Wiltshire Council to adopt the principles outlined.

### **Weed spraying in the Parish**

Villages in the parish of Melksham Without have all had their main roads sprayed with weed killer at the end of May. This is something the parish council pay for every year to prevent the spread and growth of weeds during the summer months, which is not only unsightly but encourages litter and then vermin. In addition to the kerblines, all the bus shelters have been treated too.

The villages covered are Shaw, Whitley, Beanacre, Berryfield, Bowerhill as well as the "old" Semington Road right up to the Semington bridge as used by many cyclists and pedestrians, and the main road from Bowerhill out to Redstocks to try and stem the encroachment of vegetation onto the pavement. The car park and area surrounding the Pavilion at Bowerhill Jubilee Sports Field have also been treated.

This year the Bowerhill Industrial Estate has also been included, to try and improve the appearance of this important commercial area.

## ***Update for Melksham Area Board***

### **Big Spring Clean & Best Kept Village Competition**

A big thankyou to all the local community action groups and residents who took part in the Big Spring Clean and who are working tirelessly to improve the appearance of the villages in the parish ahead of the judges visit for the Best Kept Village competition. BRAG (Bowerhill Residents Action Group) also contended with cleaning up and repairing picnic tables following recent vandalism at their picnic area near the canal. CAWS (Community Action: Whitley & Shaw) have been bulb planting and have new planters being installed around the villages for summer bedding. They also gave the 'phone boxes in the villages a thorough clean ahead of taking them over in conjunction with the parish council. BASRAG (Berryfield & Semington Road Action Group) continue their litter picks, running the village hall and had a successful Easter Egg hunt.

### **Refurbishment of Play Areas**

Melksham Without Parish Council have leased the play areas at Berryfield and Kestrel Court in Bowerhill from Wiltshire Council and have given them a good clean, either repaired or replaced the safety surfacing and repaired the play equipment. They are now working on doing the same with the play area at Hornchuch Road, Bowerhill but are experiencing a delay with some legal technicalities.

### **Dropped kerbs work in Whitley**

Melksham Without Parish Council have responded to residents' concerns and requests for dropped kerbs along the Corsham Road to allow easier accessibility for those in wheelchairs and mobility scooters when crossing First and Middle Lane in Whitley. Working with Wiltshire Council's CATG (Community Area Transport Group) and Melksham Area Board it is great to see those requests for support, and funding, finally come to fruition. Work started on the 22<sup>nd</sup> May and will last two weeks and is jointly funded by all three organisations. In addition, the Parish Council are paying for additional works to improve the condition of the pavement at the bottom of Middle Lane whilst the traffic management is in place.

### **Parking Issues on Bowerhill at School Dropping Off and Picking Up Times**

Parking problems at school dropping off and picking up times is a national issue, and not exclusive to one particular area, town or village.

At numerous meetings, Melksham Without Parish Council have considered at length problems with parking at school drop off and pick up times around the parish. The Council regularly receives requests for double yellow lines to be installed on residential roads near to schools and whilst it is empathetic to the frustrations of residents living in close proximity to schools, it also recognises the problems faced by parents trying to find an appropriate and safe place to park their vehicle for that short period of time whilst delivering or collecting their children.

The Parish Council does not feel that the installation of double yellow lines is an appropriate or effective way to try to address the issue, as this simply pushes vehicular parking onto other roads, and additionally means that residents and their visitors are prevented from parking outside of their homes at all times.

The Parish Council are therefore very interested in any positive suggestions from Bowerhill residents about how best to address parking issues at school drop off and pick up times at both Bowerhill Primary school and Melksham Oak Secondary school.

Please send your suggestions and ideas to [office@melkshamwithout.co.uk](mailto:office@melkshamwithout.co.uk) or alternatively call the office on 01225 705700 during office opening hours, Tuesday or

## ***Update for Melksham Area Board***

Thursday 9.30am – 2.30pm.

### **A warm welcome to the Wiltshire Air Ambulance**

Melksham Without Parish councillors were delighted to take part in the ceremony at Outmarsh Farm when the first cut in the ground was made as part of the build of the new Operational HQ in the parish. A warm welcome to the Air Ambulance team to Melksham Without.

Other buildings currently under construction in the parish include a new car dealership, hotel and drive thru café near the Milk Churn pub on the A350 approach to Melksham.



### **Want to keep in touch?**

Follow us on facebook ***Melksham Without Parish Council*** or ***Teresa Strange (Clerk)*** for additional community news or on twitter ***@melkshamwithout***, visit our website or request to be on the Council email mailing list for regular updates.

## **Forthcoming events/Diary dates**

### **Next meetings:**

MONDAY 12 <sup>TH</sup> JUNE	PLANNING & FINANCE COMMITTEES
MONDAY 19 <sup>TH</sup> JUNE	<b>FULL COUNCIL</b>
MONDAY 3 <sup>RD</sup> JULY	PLANNING & HIGHWAY COMMITTEES
MONDAY 17 <sup>TH</sup> JULY	<b>FULL COUNCIL</b>
MONDAY 24 <sup>TH</sup> JULY	PLANNING & STAFFING COMMITTEES
MONDAY 4 <sup>TH</sup> AUGUST	PLANNING COMMITTEE

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### **Saturday 1<sup>st</sup> July**

Opening of new Community Shelter at Shaw School (and Summer Fete) 3-6pm

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### **Saturday 8<sup>th</sup> July**

Picnic & Music @ The Beeches – CAWS Community Event at Shaw Playing Field

Signed: Teresa Strange, Clerk

Date: 28<sup>th</sup> May 2017

## **Melksham Chamber of Commerce and Industry – President's report to AGM 9.5.2017**

*Written by Graham Ellis*

I'm stepping down this evening from the position of President of the Melksham Chamber of Commerce. Traditionally, this role is held for a year or two; I had the honour of being elected to the position in 2009 and thank members for re-appointing me at each of the subsequent seven Annual General Meetings. It has been an honour to serve The Chamber and to look out for the wider Melksham business and resident's community for all this time.

Time passes. My wife Lisa retired from working day to day for Well House in January this year, and it's time for me too to wind down. As noted last month at the regular meeting, Lisa and I are reducing the plethora of commitments that we have built up since we moved to Melksham at the tail end of 1999. We still remember our very first Chamber meeting in 2000, where we were made so welcome - and although a lot has changed in Melksham, it remains a beacon of welcome to newcomers, and thrives on that welcoming attitude.

Our reduced commitments mean we're consolidating to one property - our home on The Spa.

We have more space than we need just to live, and the Well House Collection - our Museum for Melksham - will probably be moving there. This will allow it to expand, and will allow visitors to see inside one of the historic Spa Houses which are a motif for Melksham. My IT training courses have taken me away more and more in recent years; occasional small classes will be held in Melksham - either in my office / conference room at The Spa, or in a room rented elsewhere - perhaps even here at Well House Manor, though we'll no longer be the proprietor.

I'll continue in my role as a director of TravelWatch SouthWest, and with TransWilts Community Rail Partnership. Moving on from developing commuter and local residential traffic on the local railway to attracting visitors from outside the area and indeed from overseas, it's logical for TransWilts to rebase itself at one of our stations - with the historic station at Chippenham, gateway to our line, being the logical choice. There will still be a lot of activity in Melksham too - the Melksham Rail User Group holds its AGM this Friday, for example.

In eight years, I have met three MPs for Melksham, worked with a three layer local government arrangement and seen it become a two layer system, and bed in. I have seen an increase in regulation and paperwork on small businesses, in spite of election pledges to the contrary. Much of it for the good of staff, but things good businesses have looked to provide anyway. I have seen promotion of both charity and local government business in direct or consequential competition with startups of commercial companies, with local government professing not to compete yet doing so.

And yet with all of those political and commercial pressures, I've seen Melksham thriving and growing. The likes of Herman Miller and Knorr Bremse have chosen to base their UK operators here. Companies like Copper Tires continue to be major employers, the likes of Gompels and Superior Graphics grow. Lisa and I never cease to marvel as to how - with even the most obscure requirement - you can find a source on Bowerhill. And our town has seen a flurry of new supermarkets, yet continues to have very few vacant shops.

But although I talk about local sourcing, the modern information era has changed the world out of all recognition over the past 8 years. 8 years ago, the Wessex Association of Chambers of Commerce provided centralised secretarial, phone, fax and support services to aboy 20 chambers across Wiltshire; that's changed - with tools now being available for support within the towns where central pooling of resource was previously the only sensible way, and the Wessex Association has re-invented itself into "Inspire" - a significant business in its own right, contacting work for Wiltshire Council and others from whom it was previously fiercely independent, and competing with the likes of the Federation of Small Businesses (and local chambers sometimes) for membership offering consolidated support services such as legal advise. Links remain between the Melksham Chamber and Inspire, but Inspire is a child that was born of six local chambers and has now grown up and left home.

Modern businesses operators have little time for trade association meetings. They join (if it's made cheap or free, and easy) so that they have the backup of the association if they have problems, but rarely attend meetings. And indeed with local government having moved from being lightweight to employing tens of thousands of staff in the county, all of whom interact in some form or another with local residents and businesses, the Chambers have moved very much more towards concerns between local businesses and the infrastructure and service providers.

This issue of attracting member isn't limited to chambers. FSB membership has dropped by 40% in the last 4 years, and the Melksham Independent Traders association formed and wound up. Council lead initiative such as the Town Centre and Bowerhill groups rely on council support rather than being independent, and even then may just splutter along.

But businesses are used to change, to experimenting with ideas and to moving forward with the times.

Melksham is a very different town to it was 8 years ago - but a thriving one. Not all aspirations have been achieved, but some have, some are underway and (alas) some have been still-borne. It's a better town - not (frankly) due much if at all to my activities as president, but I've thoroughly enjoyed being here to support the progress - much of it being oiled by the most local level - town and parish - councils not only Melksham, but also Melksham Community Area.

A big "thank you" too to Chamber of Commerce committee members and officers - in recent times Colin and Phil - for their hard work which is so much part of Chamber - but also to others before them. I wish you well for the future; Well House Consultants will remain as Chamber members if we may, but I'll stand down from The Committee too in order to give free reign for the future.

Looking forward ... what do I see on the agenda? I will leave these as subject areas for the incoming President, officers and committee to develop.

- \* Neighbourhood Plan
- \* Road and public transport - e.g. new bypass and bridge
- \* Elections
- \* Campus and Skate Park
- \* Brexit (with international companies HQ'd in Melksham)
- \* Canal
- \* Healthcare Provision
- \* Housing and hotels
- \* Looking after an ageing population

**- Graham Ellis**

9<sup>th</sup> May 2017



## TransWilts

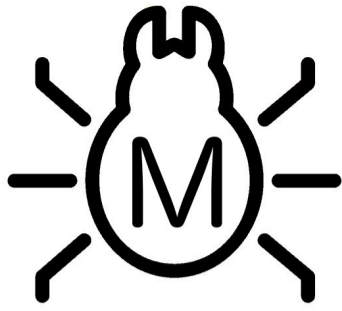
The TransWilts line serving Melksham was the fastest growing line across the Great Western Railway area in the financial year ended April 2017, with 247,000 passenger journeys - that's compared to around 18,000 in the year to April 2013 before the service was improved, and compares to the air of around 120,000 we had for last year. The service is now a permanent part of the franchise and "designated" which gives us some additional levers and potential (small) funding opportunities. Demand is now exceeding capacity, and delays in electrification of the main line mean that rolling stock is not available to increase the length of our train, or the number of services (quite apart from cost issues). Melksham Station itself has passenger numbers that have risen from around 3,000 journeys per annum to over 60,000 and that also creates issues away from the railway line, with regards to getting all those people safely through the industrial area in which the station is located and to/from final destinations. It's noted that - although there's a bus stop at the station - no scheduled buses call there any longer. It is used on days when engineering works are taking place on the railway, and buses replace trains.

The platform at Melksham should be lengthened next January (2018) and at around that time there will be a cascading of 2 car trains to replace the one car train. Planning for further significant upgrade to Melksham Station is being funded by GWR, WC, area board and town and parish grants; forecasts are that - given capacity - traffic will rise from the 60,000 to around 300,000 journeys per annum. The TransWilts team met with GWR a week ago to discuss handling this extra growth prior to the provision of additional stock, and are exploring ideas of using a train that's parked at Swindon in the late afternoon for an extra shuttle run to Melksham to fill the gap from 15:12 to 17:36 in trains from Swindon (with at 16:48) and in trains from Melksham to Swindon (gap from 16:35 to 18:45) with an extra train at 17:20. We are also looking at the possibility of a later evening service, but this may have further cost implications while we're just a one car service (expensive staffing costs for tiny train!)

Melksham's supported bus services, including the town bus, are due to be retendered from next January, and I look forward to presenting this further at the Area Board, as invited at the previous meeting. We have been invited to make community inputs for an option that's different to a repeat of the current routes and times (but perhaps with cutbacks due to funding issues) and times of the essence - inputs needed by mid June by Wiltshire Council. See <http://mbug.uk> for some details of that - in summary we feel that services can be retuned to make use of new opportunities that weren't available when the current services were set up, at no extra cost but and can set us up for better used (so more self-financing) services. Lots of technical work going on there!

Melksham Rail User Group (the Melksham-specific partner of TransWilts meets at 19:30 on 23rd June at the Town Hall - all welcome                      Graham Ellis





## Melksham Bus User Group (MBUG)

**Seeking a positive future for bus services to, from, within and through Melksham**

### Bus services for Melksham - the future

Supported bus services around Wiltshire are all being re-contracted soon, with Melksham, Devizes, Trowbridge, Bradford-on-Avon, Westbury and Warminster areas first. (May be others early too - list is from verbal discussion)

Melksham's services are due for specification over the next few weeks, contract award targeted for the end of August, with new contracts running from late January 2018.

#### **There are options for what's to be bid against:**

1. **Existing services** to continue much as they are, though with the probability that they'll decrease as operating costs go up, subsidy goes down, and passengers trickle away over the years
2. **Significant cuts from existing services** "if the bids come in too high for us to otherwise afford". As two vehicles are needed in Melksham to meet statutory school transport needs, and cuts made to public services are in danger of making small savings for big service reductions, perhaps leaving a vehicle parked up all day.
3. We (from the option 24/7 and TransWilts teams) have been invited to submit an **alternative proposal** for bus operators to bid against, together with a memorandum of explanation as to the background.

In recent weeks and months, we have spoken with a considerable number of organisations - listed later - and gained a great deal of support. We have travelled and learned a very great deal about the technical issues involved, and what everyone wants or needs to get out of the winning bid - people who are travelling (existing and potential), transport operators, bus drivers, the councils, businesses in the area, sports and social clubs and other destinations, community bus and link scheme organisers, other motorists and residents. And we have learned of the risks involved in changing routes and systems, as well as the risks of a downward spiral if it continues "as is" while affordable, and the very real hardship that can be caused to individual(s) who lose their lifeline.

# Proposal for option 3 - let's call it the "community option"

## Headline service

\* Two buses an hour from Melksham Station / ASDA / Sainsbury's / Town Centre to Melksham Forest and the Forrester's Arms. One bus to continue back into Melksham and the other via Blackmore Road and Queensway to Spa Road and Snowberry Lane corner, then back into the town and to the same start points.

\* The two buses will run with a 20 and 40 minute gap, allowing commercial service 272 to provide a 20 minute service in combination. We have no control over 272, but we may have some influence. From Blackmore Road onwards, the 272 together with the town bus will provide 2 services per hour from The Forest to the surgery area, and one bus an hour to the Bowerhill area.

The above services account for one vehicle

\* One bus an hour Melksham Station / ASDA / Sainsbury's / Town Centre to Semington Road, Berryfield, Bowerhill Commercial area, The Spa, surgery area, Snowberry Lane, Eastern Way, Skylark Road, Sandridge Road, and back to Melksham and the starting points. Service to run in the opposite direction after lunchtime.

\* That service continuing once an hour to Granville Road, Avon Road, and Southbrook Road areas before returning to the station and carrying on with the route listed in the previous paragraph.

The above services also account for one vehicle.

## Notes

A Sketch map showing the routes proposed, and other routes that operate regularly, after this report

The community option (option 3), like the current service (option 1) allows for both vehicles to be available to run modified routes to cover statutory school traffic. We anticipate that operating costs of option 3 will be similar to the operating costs of option one, but will offer opportunities for additional revenue for the operator, better vehicle loading rates, and increased marketing opportunities, some of which may have some external funding available.

Saturday services with a single vehicle running an hourly cycle. From the station and town through Semington Road, Bowerhill Industry, Eastern Way, then around Melksham Forest residential areas. Short cycle north of Melksham Station as on weekdays. Five morning runs, hour for lunch, five afternoon runs in the opposite direction. Blackmore Road and Queensway served by 272. Saturday and Sunday bus maps in our 23rd May discussion document - link at base of page

Both vehicles are specified for single driver operation for the day, with driver hour limits and breaks taken into account. Current operators in the Melksham Community Area are AD Rains, Faresaver, First Bus, Frome Minibuses, Go Ahead, Libra Travel, Melksham Community Bus, National Express, Seend Shuttle and Stagecoach. Other operators such as Beeline of Warminster run none-scheduled private services in(to) the town, and operators such as Coachstyle, Wessex Bus and RATP run services within 10 miles. Option 3 does not seek to impose any constraints which would prevent any of these organisations from bidding.

Technical papers including draft timetables, and detail elements that would be subject to further discussion and arrangement, will be available under separate cover, as will our community estimates of traffic opportunities and loadings. Further papers including support offers and mechanisms for ongoing community marketing support and structures also under separate cover. Notes on options considered and excluded also under separate cover - this is at present an introductory proposal.

The TransWilts team has a track record of success with public transport, a reputation for promoting viable schemes, and to looking forward to the longer term as well as the short term with solutions offered. In the last year, we have assisted with promoting the fastest growing rail service in the South West, and won marketing awards for traffic generation and for individual achievement of campaigning goals. Trains that were once empty are now well loaded, and trains that didn't even run 4 years ago are now full and standing into Melksham. Option 3 will be taken on by TransWilts (a CIC and designated community rail service at the Department for Transport) at the point that the Melksham Bus proposals move from being a proposal to being something where a long term partnership is the right way forward - and that could be within months or even weeks.

Service highlights ...

\* Provide service to and from Melksham Station, where there are 60,000 public transport arrivals or departures a year

(compared to around 3,000 in 2012).

- \* Provide service to and from businesses such as G Plan, Avon Protection, Herman Miller, Knorr Bremse, Superior Graphics, Christie Miller, Boomerang, the Wiltshire School of Gymnastics and many others - at times suitable for employees as well as during the day
- \* Provide commuter services from Melksham Forest and Eastern Way to the Town Centre, connections to Bath and Trowbridge, and to the Station for Chippenham and Swindon
- \* Provide services on Saturday afternoon for leisure users
- \* Improve Berryfield services, including buses to employment areas, surgery area and station.
- \* Provide through services from the Police Station to the main residential areas of Melksham
- \* Morning and afternoon services to /from the station timed to arrive before a train calls, the bus then to service the residential areas within easy walking distance of the station prior to returning there to collect passengers who have got off the train that just called.
- \* Provide service to Pathfinder Way and Snowberry Lane / Eastern Way areas where new planning approvals have been given
- \* Provide service to the Travelodge (approved 60 room hotel) and Milk Churn

Noting ...

- \* Reduction from 3 to 2 buses per hour / Blackmore Road and Queensway
- \* Possible re-routing in North Melksham areas
- \* Service reduction over lunchtime while each driver takes a well-earned break!

This proposal does not look at supported services 271 (First), 271 (Go Ahead), x76 (AD Rains) and 68 / 69 (Faresaver) which we are assuming will carry on broadly as at present. One exception - we suggest rerouting the 271 (Go Ahead) service as it comes into Melksham via Snowberry Lane, Eastern Way, Sandridge Road and to the Station rather than routing via Bowerhill and Spa Road. This will eliminate the duplicate services around Bowerhill on Sundays, and give a 7 day service to the new estates off Eastern Way, with rail connections to the edge of Bowerhill, Sells Green, Devizes and the villages on a Sunday. Bath connection at Broughton Road or at Bath Road.

This proposal is set up to work. We understand that Wiltshire Council plans to bring in the new contracts in January 2018, with limited marketing material printed; tuning and adjustment for the April timetable change including at that point further marketing. The next milestone in Melksham's supported bus services is in 2020, where developer's contributions run out (CIL / 106) - by that time, the buses should not require support to the same level that this funding was intended to seed.

## Enhances Partnership Scheme for marketing

Two of the big stumbling blocks on attracting new users to buses are fare and timetable information, including real time and integrated information. We are also proposing (but not linked to this contract) an enhanced partnership or equivalent scheme which would allow the provision of Melksham Area Wide fares (that's including the natural Melksham shopping area - so out to Bromham, Sells Green, Semington, Holt, Atworth, Gastard and Lacock). Again - separate documentation. Also uniform bus stop information to be printed and applied locally / central base at TIC, with whom this has already been discussed. And timetabling information including whole-journey connectional.

There is some further detail of this proposal in our 23rd May discussion document - link at base of this page

## How do we progress the development of these suggestions?

"Melksham Bus User Group" is a working title for this co-ordinated effort; requires TransWilts co-ordination  
Posted 28th May 2017

To be discussed at TransWilts board on 30th May 2017

Further postings of additional data by 4th June 2017.

To be included in information packs at Area Board on 7th June.

Likely further short term discussions. Meetings to look / learn from interested parties starting 6th June

Public discussions and inputs after Area Board

Ideally, wider consultation exercise but timescales unsuitable; will rely on 11th March et sequ.

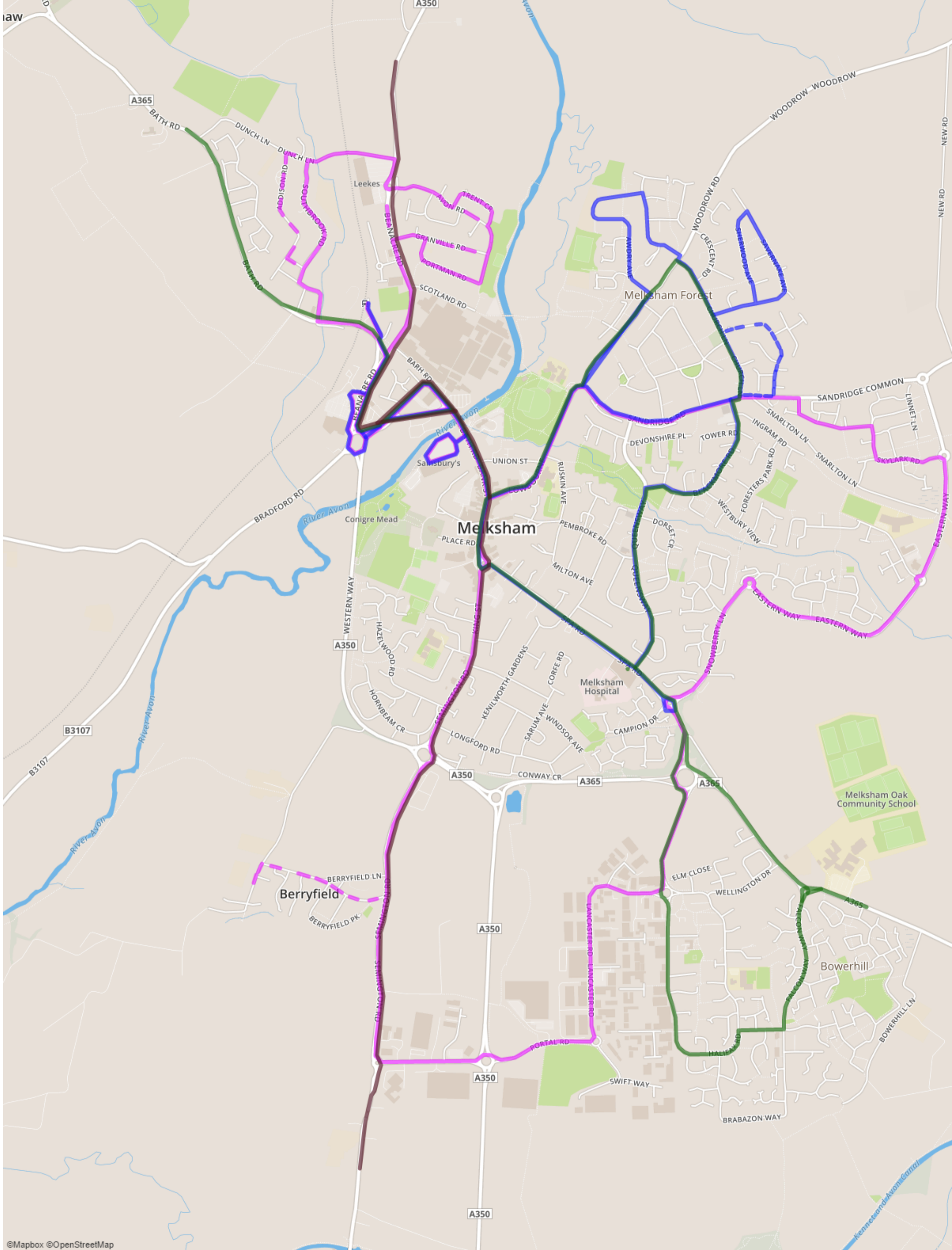
Team very much available to discuss, and encourages ongoing discussions to inform and tune the option as more papers are published. Comments and suggestions very welcome indeed via ... [info@mbug.org.uk](mailto:info@mbug.org.uk), [facebook page](#) or [our option 24/7 discussion](#). I will also be posting at [the Coffee Shop](#) under a "Melksham Buses 2018" banner. *Prepared and presented by Graham Ellis - [graham@wellho.net](mailto:graham@wellho.net) - this is version 0.91 of 28th May 2017.*

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**Discussion document of 23rd May (8 pages)**

See [\[here\]](#)

**Draft map showing some ideas / options. Other regular bus routes also shown.**







# Melksham Bus Partnership

## Suggestion for service changes from January 2018

### Background

We understand that Melksham's county supported bus services are to be re-tendered over the next few months, with a view to new contracts being let for services running from January 2018. We have been told of a hope that more services can be operated commercially, thus reducing the need for subsidy, and we applaud that objective, provided that it does not get distorted into a saving of subsidy through significant reduction in used (but support-needing) provision.

The Bus Services Bill has now become the Bus Services Act, and this gives the opportunity for the Local Transport Authority and bus service operators to work together in an Enhanced Partnership Scheme under which co-operative arrangement can be set up without fear of Competition and Cartel law.

### Objectives

- Continue to serve existing customers
- Provide an integrated network of services
- Co-operative marketing between transport providers
- Take advantage of new opportunities
- Develop new business to increase ridership to(wards) commercial levels

### Methodology

Enhanced Partnership Scheme

Overseen by Wiltshire Council

perhaps contracted to TransWilts CIC

day to day support via Melksham TIC?

Services included:

First Bus, Faresaver, Frome Minibuses, Salisbury Reds, AD Rains

Not included:

service no. 2 (Lackham to Salisbury), 232, 555, or National Express.

### Area boundaries

Atworth (The Clock)

Gastard (Harp and Crown)

Lacock (Whitehall Garden Centre)

Bromham (The Greyhound)

Sells Green

Semington (Turnpike Close)

Holt (Ham Green)

i.e. Wider than "urban area" but not as far as next town.

## Fares

Regular current ticketing accepted / fares set by operators as at present.

Additional (alternative) fares available across all buses:

£2.50 per day	£2.00 concession
£10.00 per week	£8.00 concession
£30.00 per month	£20.00 concession
£250.00 per annum	£125.00 concession

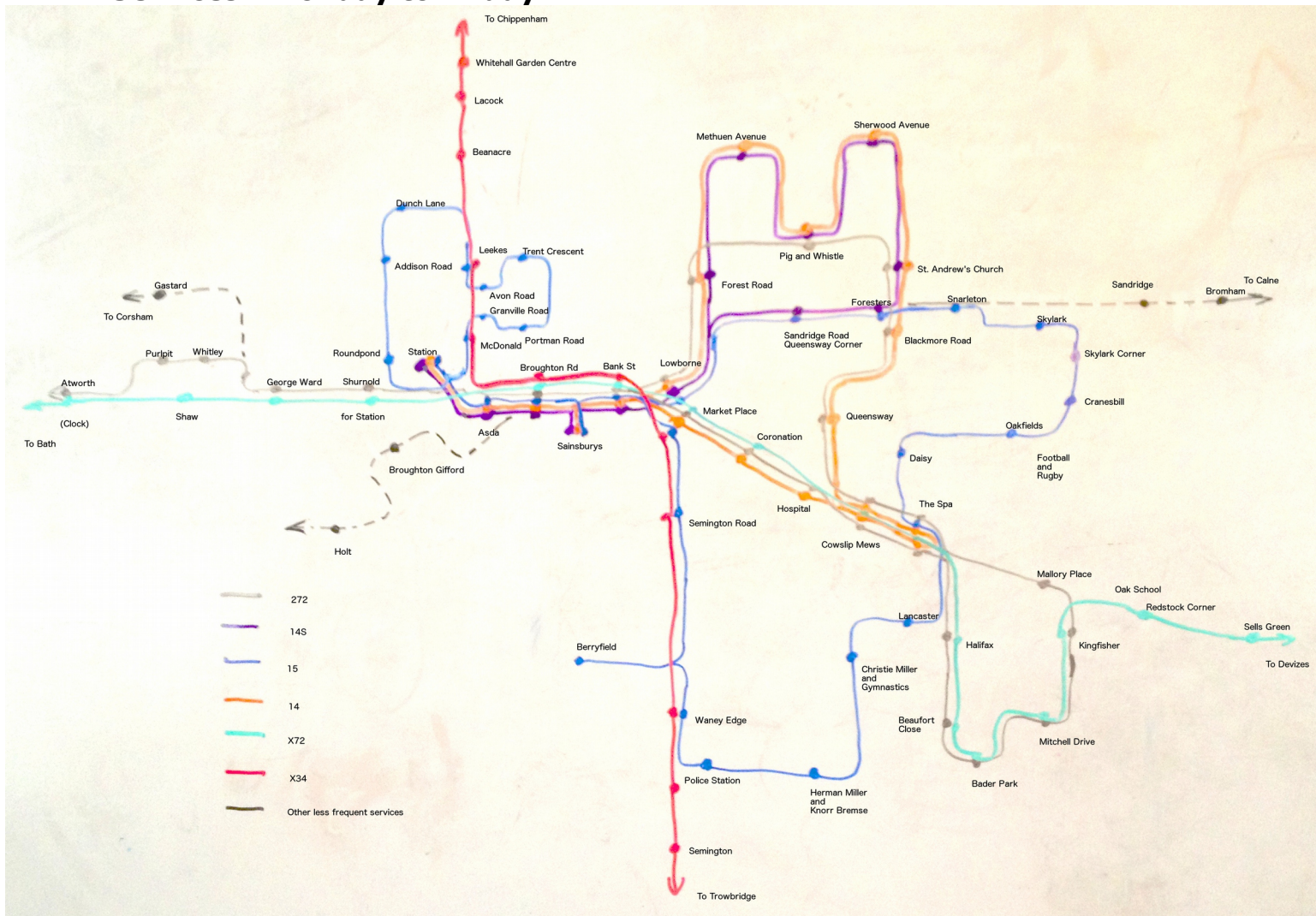
Early trade-ins refunded as if shorter period tickets bought, with £10 admin fee  
 Junior tickets up to age 21 at concession price, age at time of purchase

I'm wondering if week and longer tickets CAN be transferable (but not handed back to the person behind as they join the bus!)

Avoids need for ID.

Encourages family members to try out the bus at weekends!

## Services - Monday to Friday



Major stops only show on diagram above. Solid lines are minimum hourly

## Monday to Friday – description

\* 3 buses an hour from the Station and ASDA area via the town centre to Melksham Forest, at 20 minute intervals. 2 services run via Methuen Road and Sherwood Avenue, the third service running direct. 2 of these carry on via Queensway and The Spa corner (for Snowberry Lane Surgery) with no road crossing needed there.

\* 2 buses an hour from the Station Area via the Town Centre to Bowerhill residences, one carrying on to Devizes

\* 1 bus an hour from the Station area via the Town Centre to Berryfield, Bowerhill Commercial Area, Snowberry Lane, Oakfields Gate and East Melksham then returning via the Town Centre to the Station (15A for anticlockwise). Runs in the opposite direction in the afternoon, to provide shorter journeys for greater passenger flows (15C for clockwise)

\* 1 bus an hour from the Town Centre via ASDA to North Melksham via the Station. This service is a continuation of the service that also serves Snowberry Lane Doctor's surgery.

\* 2 buses an hour from the Town Centre via ASDA & Station areas to Atworth

\* 1 bus an hour (2 at busy times) from Lacock to Semington, via Town Centre

## Monday to Friday - Mechanism

	272	x72	x72	14	15A	14s
Station	.06A	.16A		.44	.18	.20
ASDA				.40*	.13*	.17*
Lowbourne	.12			.52		.26
Market Place		.24			.27	
Berryfield					.31	
Knorr Bremse					.35	
Methuen				.56		.34*
Forest Chapel	.15			.58		.32*
Sherwood				.00		.31*
Co-op	.18			.02	.42*	.29
Queensway	.20			.04		
Snowberry	.22B	.26B	.50*B	.06B	.38	
Oakfield Gate					.39	
Skylark					.41	
Kingfisher	.25	.32	.41			
Mitchell	.27	.30*	.43			
Market Place	.33		.53	.10		
Lowbourne					.49	.36
ASDA				.16	.53	.40
Station	.39Q		.58Q	.18	.55	.42
Avon					.59	
Granville					.01	
Dunch Lane					.04	
Addison Road					.07	
Station					.08A	
ASDA					.13	
Station					.15	

\* - in reverse order

A - top of approach

B - CowsLip Mews or The Spa stop

Q - Calls in if required by passengers on the bus?

Some specifics (start / stop times, gaps, etc)

15A at 06:40, 09:17 to 12:17 from station. back there for 07:15 (misses out Berryfield), 09:55 to 12:55

15C at 13:47 to 16:47 and 18:05 (final service misses Berryfield) from station. Back there for 14:25 to 17:25 and 18:43

14S at 07:20 and 09:20 to 13:20. back there for 07:42 and 09:42 to 14:42.

14 at 08:44 to 12:44. back there for 09:19 -13:19. Plus some afternoon runs.

1st vehicle starts at 06:40 and runs to end of school.

2nd vehicle starts at school and runs to 18:43

Lunch breaks covered in both rotas

x34, x72, 271 (providing evening services), 272, 68, 69, x76 part of scheme but unchanged times. Scope to revise 68 and 69?

### **Saturday – Description**

Single Vehicle - service 15A / 15C. Add in Forest Estates (to cover current 14 passengers).

x34, x72, 271, 272, 68, 69 part of scheme but unchanged times. Scope to revise 68 and 69? Service x76 does not run on Saturdays.

### **Sunday – Description**

272 runs every 2 hours as at present

Salisbury Red 271 runs in/out Melksham via Snowberry Lane and Sandridge Road, connects with 272 at Bank Street and terminates at Melksham Station.

### **Footnotes**

*Takes advantage of* following developments since current network set up:

- Opening of Portal Way
- Increased public transport use in Melksham via Railway (now permanent)
- Increase in bus services on routes x34 and x72
- Rerouting of commercial 272 via Melksham Forest, Queensway, Mallory Place
- Travel needs to new Football and Rugby clubs / 7 days a week

*Prepares for*

- New housing developments at Pathfinder Way and off Snowberry Lane area

This is NOT a PlusBus scheme, but we could look for some token Rail Company buy-in to help with marketing "in association with GWR" and advertising.

This is an early draft document updated 30<sup>th</sup> May 2017 by Graham Ellis on behalf of Option 24/7 and the TransWilts CIC. [Grahamellis@transwilts.org](mailto:Grahamellis@transwilts.org) 0845 459 0153. At this stage for technical review and constructive comment.

## Combined bus route (geographic)

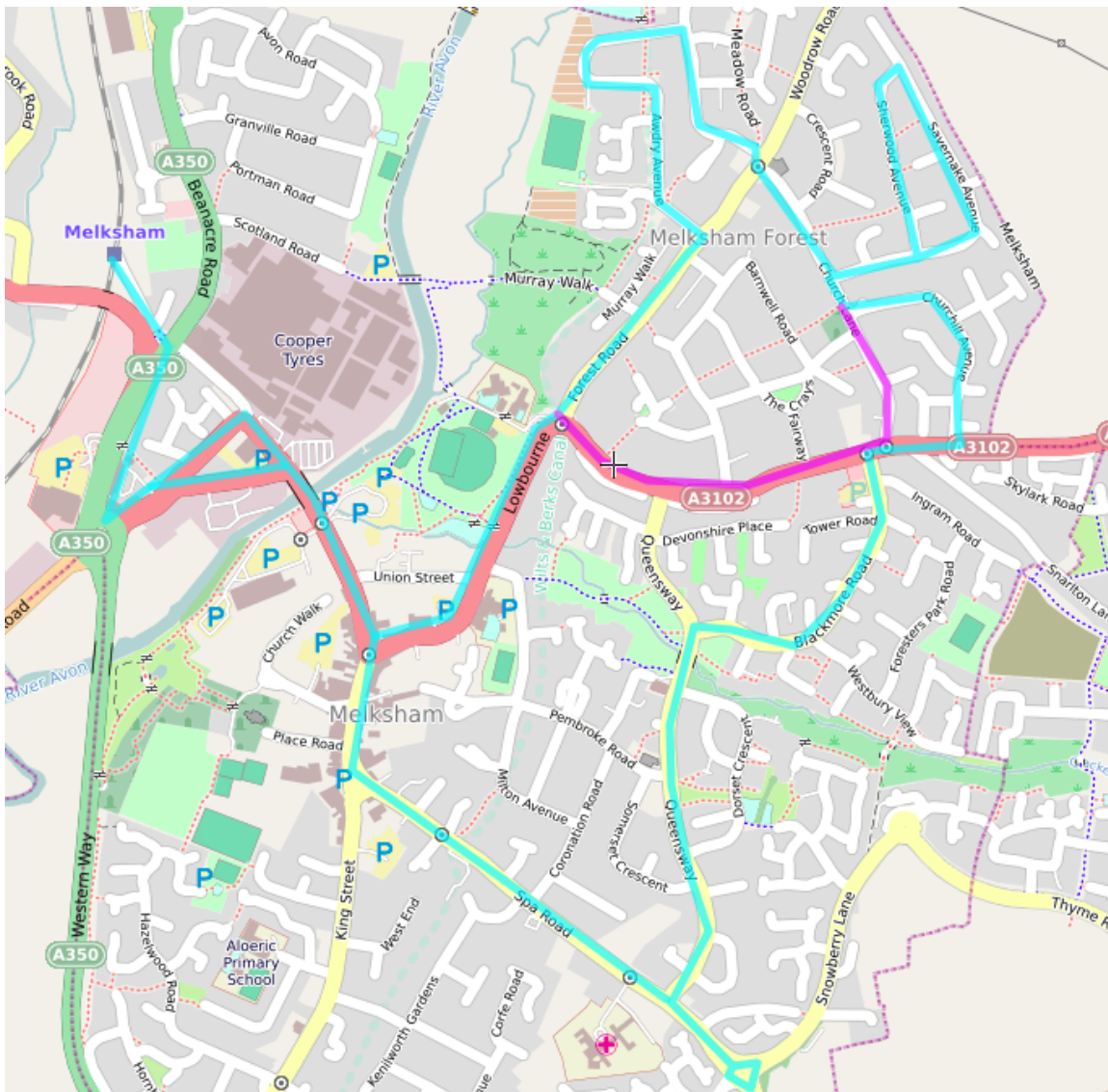
Monday to Friday

Saturday

Sunday

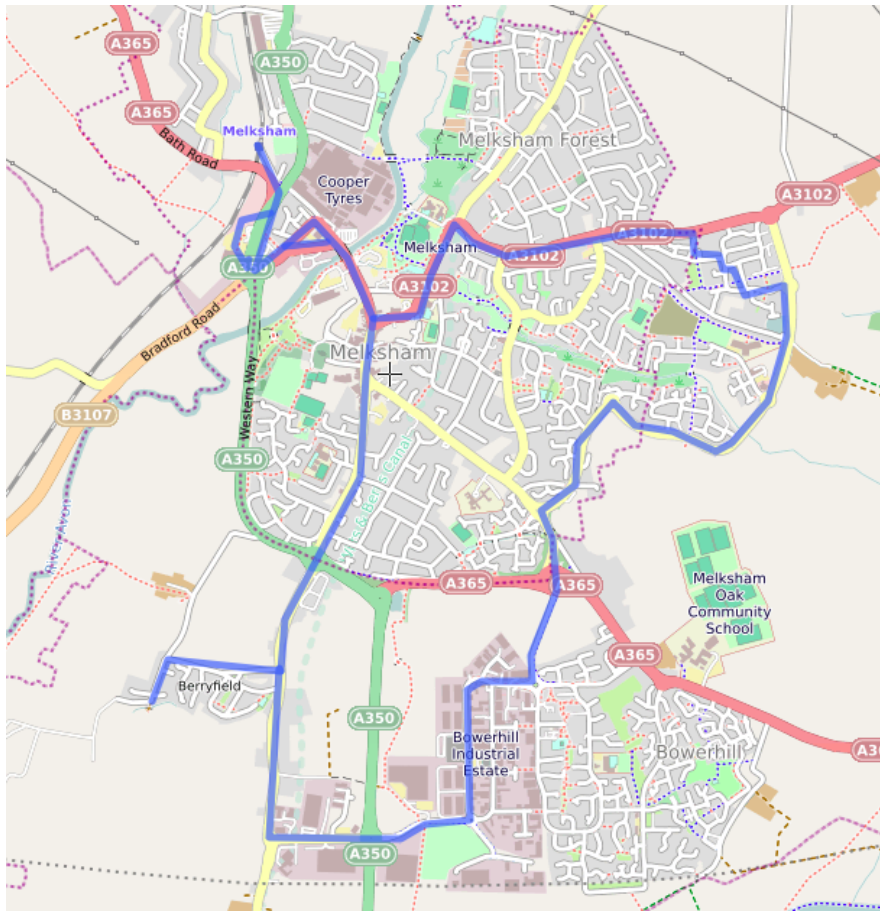


## Bus Route 14 (Cyan) with bus route 14s section in Magenta



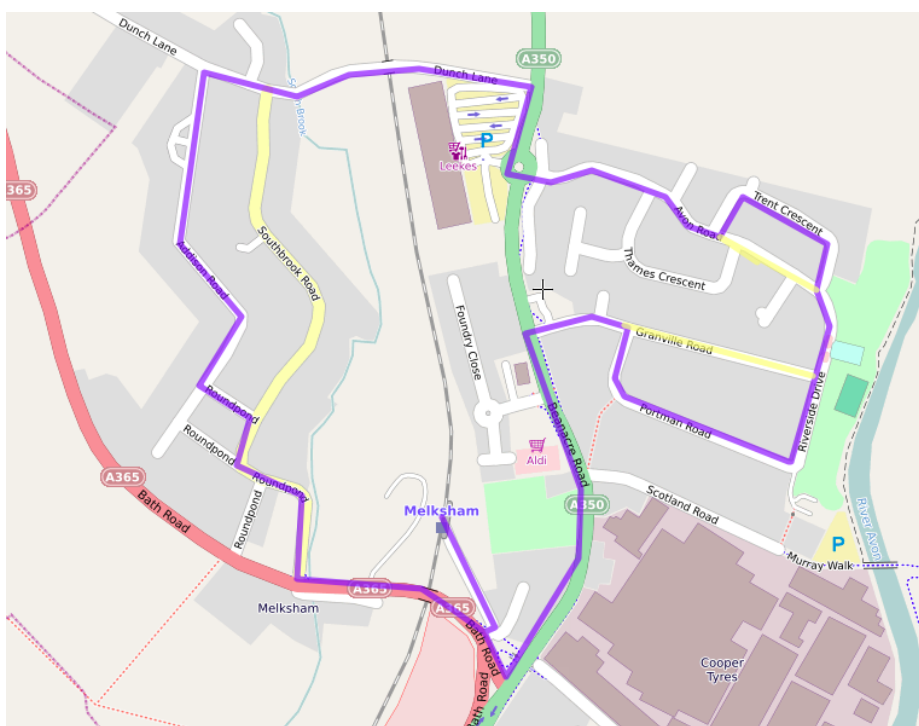
### Bus Route 15

Runs as 15a (anticlockwise) in morning. Runs as 15c (clockwise) in afternoon  
Most services run on as route 17 to North Melksham



### Bus Route 17

Continues as route 15 to serve supermarkets, town, and surgeries



Public

## Overview of the background to this proposal

Melksham's supported bus services are to be retendered - potential operators to bid for contracts during the early summer, with services bought to run from January 2018.

Wiltshire Council's public transport department will be asking for bids for the same services as are currently running. They are also prepared to ask for a bid for a community proposal, built on initial work done by TransWilts and the Option 247 team.

Since the current bus services were established, there have been many changes in Melksham which effect - or could effect - people's journeys:

- \* Portal Road has opened, giving a potential route through Bowerhill industry
- \* Passenger journeys at Melksham Station have risen from 3,000 to 60,000 per annum
- \* The Football and Rugby clubs have relocated to Oakfields in Melksham Without
- \* First route 272 now serves Melksham Forest and Queensway 7 days a week
- \* Saturday bus use has plummeted
- \* A new peak just after 09:30, created by changes in the hours of bus pass acceptance
- \* The Bus Services Act, allowing greater co-operation between operators, has become law
- \* Planning consent granted for new residences - population increase 2000+ near The Spa

Our (Option 24/7 and TransWilts) proposal suggests:

- \* Three buses an hour serving Melksham Forest (14, 14S and 272)
- \* Two buses an hour serving Queensway (14 and 272)
- \* An hourly service (15) from the Station and town centre to Berryfield, Bowerhill industry, Snowberry Lane and East Melksham, then via the town back to the station.
- \* Service 15 to run in the reverse direction in the afternoon.
- \* An hourly bus to Portman Road, Trent Crescent and via Dunch Lane to Addison Road
- \* Day ticket at £2.50 accepted on ALL buses in the area; week, month and annual options
- \* Concessionary fares available up to age 21 at date of purchase

The proposals uses the current 2 town vehicles, one starting early for commuters and the other finishing at 18:30 after the evening commute. On Saturday, one vehicle on a modified route 15 to take in Melksham Forest. On Sunday, the new 271 Go-Ahead service to be routed into town via East Melksham and to terminate at the railway station, rather than duplicating the 272 on Bowerhill. Initial indications are that operating costs will be in line with current costs, that existing passenger will have a bus close to current times close to their current stop, and that the services and fares will form an integrated network that will be attractive to new customers.

At TransWilts / Option 24/7 we have informally discussed these proposals with many organisations including the Area Board, Town and Without Council/lors, the Chamber of Commerce, the Rugby and Football clubs, Melksham Community Area Partnership, Great Western Railway and ACoRP (Association of Community Rail Partnerships). Reaction has been very positive indeed as the proposals offer the possibility of turning around the downward spiral of bus use by making the services attractive to many more users. Additional funding opportunities may be available such as a DCRDF (Designated Community Rail Development Fund) grant from the Department for Transport via ACoRP - initial discussions with the national administrator on this are not only positive but very much encouraging us along. Such a grant would require the train linkage (so would not be available if the service were to be recontracted on the current network) and would make a small but useful contribution towards marketing by the same team that has helped turn the train services at Melksham from a token service with few passengers to a vibrant service with 18 trains a day, with the next anticipated change being more not less trains!

Over the next month, TransWilts and the Option 24/7 team will be working to ensure that our suggestion is tailored to work for everyone - passengers, bus operators, and the public purse - and that it can and will be a serious offering for Melksham from 2018 to 2020 - not a bid that's just used to tick the "we consulted and explored option" box in Trowbridge, but a vibrant service fit for the future Melksham.

## Notes issues / comments

- a) So far an idea / rough arrangement of the jigsaw pieces to see if they could work. We steer a fine line between talking with enough people before we draw up a suggestion to make to decision makers that we're pretty sure will work, and doing so much pre-work that those people feel we are bouncing them into a solution, or providing something that they cannot take possession of.
- b) What criteria will be used in asking for and evaluating bids? Financial, risk, ownership, service, robustness, community sentiment, wider sentiment, policy are all areas that should be considered
- c) Ticketing via an EPS could be uncoupled from the service provision; it would require a degree of co-operation between bus companies who have traditionally fought one another for passengers, and also the involvement of a co-ordinator which could be Wiltshire Council (if they have the resource) or our community group who – however, some of the bus companies may still see us more as protesters than partners.
- d) This is not a proposal to add “PlusBus” to Melksham. Plusbus allows rail tickets to be bought that include a journey within the town as well as a train journey. Plusbus is for town areas but we're planning to go to the villages within the natural Melksham Catchment too. It's noted that Chippenham has a PlusBus scheme which has been one of the least used in the country. Issues with limited acceptance of tickets there have been rectified, but a new scheme in Melksham would be a hard sell just at present.
- e) 68, 69, x69 are not really mentioned / changed. There is potential scope for zigzag update / alteration, but previous suggestions were stillborn and a further look (over coming weeks?) would be worthwhile. X69 timing, and a peak run to Trowbridge each day via Holt, need to be factored in to the 14 / 15 / 17 or otherwise solved.
- f) There are a few new stops / newly served roads – two stops on Portal Way (Police Station / G Plan / Avon, and Herman Miller / for Knorr Bremse and Gompels), two on Bowerhill (one outside Christie Miller for main industry, and one for the Boomerang area). Also a new stop [option for discussion] on Churchill Avenue – somewhere in the middle / location to be decided.
- g) Dunch Lane is currently closed to vehicles at school times. No longer relevant as the school has moved from George Ward to near Bowerhill, but this may need lifting. I understand consultation / proposal are in the pipeline and they must allow buses East to West.
- h) The bus gate on Riverside Walk regains a service. A new operating pattern for the 17 will remove service from three short sections of Granville Road, Avon Road and Southbroom Road, but service will be provided (more used, and with a few more services too) at stops within 50 yards [option - alternation]
- I) We considered service 15 running from Melksham Town Centre via Kenilworth Gardens but have provisionally ruled this out due to the new 20 m.p.h. Speed limit which would slow the service and be frustrating to through passengers.
- j) We are aware of complaints from residents about buses and from bus drivers about parked cars in several places including Skylark Road and the Addison Road area. Such need to be discussed / best compromise found. In both these cases, buses could be diverted away from the area but at what cost to residents who rely on them? Balance needed – and at least our proposals offer the chance to see if we can improve things rather than simply carrying on with the same old problems if the service continues “as is”.
- k) TransWilts – with potential marketing support (WC cabinet last October stated increased marketing this financial year / yet to be seen, but then we have had elections etc) – can take a partnership role in bringing these plans to fruition.
- l) Timing proposals integrate supported services with commercial services (to be part of the EPS scheme) 272, x72 and x34. Should the operators change their times / routes, we may need to retune the network. However, the EPS will allow us to co-ordinate this rather than having to panic over 56 days when a change is registered.
- m) Developer contribution for 15 runs out in 2020. Also noting WC hope 14 can “go commercial”. Useful buses with good loadings on various new flows will help sustain a long term service.
- n) **This list / whole document is a basis for discussion and development.** With nothing cast in stone yet! - update at 06:00 on 30<sup>th</sup> May 2017



<b>Report to</b>	Melksham Area Board
<b>Date of Meeting</b>	07/06/2017
<b>Title of Report</b>	Community Area Grant funding

**Purpose of the report:**

To consider the applications for funding listed below.

<b>Applicant</b>	<b>Amount requested</b>
<b>Applicant:</b> Keevil Parish Council <b>Project Title:</b> Kerbing in Main Street Keevil  <a href="#">View full application</a>	£1083.00
<b>Applicant:</b> Steeple Ashton Guides <b>Project Title:</b> Steeple Ashton Guides Storage Project  <a href="#">View full application</a>	£5000.00
<b>Applicant:</b> Bulkington Parish Council <b>Project Title:</b> 1918 Commemorative Memorial Stone  <a href="#">View full application</a>	£562.50
<b>Applicant:</b> Melksham Forest Community Centre <b>Project Title:</b> Melksham Forest Community Centre 15x tables 100x Chairs  <a href="#">View full application</a>	£1797.60
<b>Applicant:</b> Devizes & District Opportunity Centre <b>Project Title:</b> Garden Tools  <a href="#">View full application</a>	£279.83
<b>Applicant:</b> Strange Old Things - The Mobile Museum <b>Project Title:</b> Strange Old Things - The Mobile Museum  <a href="#">View full application</a>	£1000.00

**1. Background**

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

## 2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

## 3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

## 4. Financial Implications

Financial provision had been made to cover this expenditure.

## 5. Legal Implications

There are no specific legal implications related to this report.

## 6. Human Resources Implications

There are no specific human resources implications related to this report.

## 7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

## 8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

## 9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
<a href="#">2355</a>	Keevil Parish Council	Kerbing in Main Street Keevil	£1083.00
<b>Project Description:</b> Verges outside Keevil School and a Grade 1 Listed Building have been badly damaged by parents dropping off/collecting children from the School. This causes road safety problems and ruins the appearance of buildings in the Area of Minimum Change.			

<p><b>Input from Community Engagement Manager:</b> The grant application meets the 2017/18 grants criteria</p>
<p><b>Proposal</b> That the Area Board determines the application.</p>

Application ID	Applicant	Project Proposal	Requested
<a href="#">2395</a>	Steeple Ashton Guides	Steeple Ashton Guides Storage Project	£5000.00
<p><b>Project Description:</b> Currently all equipment is stored in Leaders houses sheds and garages spread over the whole Area. This project aims to bring the equipment together in one storage building accessible to all the Groups Guides Brownies and Rainbows</p> <p><b>Input from Community Engagement Manager:</b> The grant application meets the 2017/18 grants criteria</p> <p><b>Proposal</b> That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
<a href="#">2433</a>	Bulkington Parish Council	1918 Commemorative Memorial Stone	£562.50
<p><b>Project Description:</b> To install a supplementary stone at the villages war memorial site to commemorate the end of the Great War.</p> <p><b>Input from Community Engagement Manager:</b> The grant application meets the 2017/18 grants criteria</p> <p><b>Proposal</b> That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
<a href="#">2340</a>	Melksham Forest Community Centre	Melksham Forest Community Centre 15x tables 100x Chairs	£1797.60
<p><b>Project Description:</b> Forest community centre requires new tables and chairs to replace the second hand ones acquired when we first opened the tables are now reaching the stage where they are becoming a hazard to users such as the laminate tops breaking away the chair seats are continually coming lose and in danger of causing a serious accident they are constantly being repaired by members of Melksham Shed group. It will also make the facilities more attractive to bring the community together in a social environment.</p>			

<b>Input from Community Engagement Manager:</b> The grant application meets the 2017/18 grants criteria
<b>Proposal</b> That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
<a href="#">2356</a>	Devizes & District Opportunity Centre	Garden Tools	£279.83

<p><b>Project Description:</b> In order to maintain our outdoor space for our children due to cuts by the local Authority we need to purchase garden tools and equipment. Unfortunately we have no garden tools to do this.</p> <p><b>Input from Community Engagement Manager:</b> The grant application meets the 2017/18 grants criteria</p> <p><b>Proposal</b> That the Area Board determines the application.</p>
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Application ID	Applicant	Project Proposal	Requested
<a href="#">2424</a>	Strange Old Things - The Mobile Museum	Strange Old Things - The Mobile Museum	£1000.00

<p><b>Project Description:</b> The Mobile Museum provides access to heritage items and education to those who would not otherwise have access to museums. Our collections of British history are mobile interactive and are shown at local residential settings clubs schools and events alongside talks and demonstrations by our volunteers. We are seeking funding to create new collections in areas not currently covered. We are offering 2 free sessions pcm for local projects and organisations 24 sessions in total to ensure the new artefacts reach a wide audience. These will be available for a year from September 2017.</p> <p><b>Input from Community Engagement Manager:</b> The grant application meets the 2017/18 grants criteria</p> <p><b>Proposal</b> That the Area Board determines the application.</p>
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No unpublished documents have been relied upon in the preparation of this report

**Report Author:**  
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Community Engagement Manager  
01225 716752  
[Rhys.Schell@wiltshire.gov.uk](mailto:Rhys.Schell@wiltshire.gov.uk)

Grant Applications for Melksham on 07/06/2017

ID	Grant Type	Project Title	Applicant	Amount Required
2355	Community Area Grant	Kerbing in Main Street Keevil	Keevil Parish Council	£1083.00
2395	Community Area Grant	Steeple Ashton Guides Storage Project	Steeple Ashton Guides	£5000.00
2433	Community Area Grant	1918 Commemorative Memorial Stone	Bulkington Parish Council	£562.50
2340	Community Area Grant	Melksham Forest Community Centre 15x tables 100x Chairs	Melksham Forest Community Centre	£1797.60
2356	Community Area Grant	Garden Tools	Devizes & District Opportunity Centre	£279.83
2424	Community Area Grant	Strange Old Things - The Mobile Museum	Strange Old Things - The Mobile Museum	£1000.00

ID	Grant Type	Project Title	Applicant	Amount Required
2355	Community Area Grant	Kerbing in Main Street Keevil	Keevil Parish Council	£1083.00

**Submitted:** 13/03/2017 12:05:31

**ID:** 2355

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

Yes

**4. If yes, please state why this project cannot be funded from the Parish Precept**

The overall project cost is estimated at £4330. The Acorn Academy Trust will pay half £2165

and the project can be partially funded by the Parish Council 1082. The request is for £1083.

**5. Project title?**

Kerbing in Main Street Keevil

**6. Project summary:**

Verges outside Keevil School and a Grade 1 Listed Building have been badly damaged by parents dropping off/collecting children from the School. This causes road safety problems and ruins the appearance of buildings in the Area of Minimum Change.

**7. Which Area Board are you applying to?**

Melksham

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

BA14 6LU

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Heritage, history and architecture

Safer communities

Transport and roads

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

03/2017

**Total Income:**

£9379.00

**Total Expenditure:**

£8269.00

**Surplus/Deficit for the year:**

£1110.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£3376.00

**Why can't you fund this project from your reserves:**

Project costs estimated by Ringway Parkman 341.00 Valletta have quoted 4330. The Acorn

Trust that runs Keevil School will provide half of funds for the works.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£4330.00		
Total required from Area Board		£1083.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Materials	4330.00	Acorn	yes	2165.00
Labour		Academy Trust		
		PC Reserves	yes	1082.00
Total	<b>£4330</b>			<b>£3247</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Melksham

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Parking outside Keevil School has caused this problem. In some places it is no longer possible to open car doors on the kerb side because of the road dropping away from the edge of grass strip. Children therefore have to vacate load cars from the road side which is a serious risk to them. In addition Tallboys house adjacent to the School is a Grade 1 Listed Building in the Area of Minimum Change and it destroys the appearance of the neighbourhood. Therefore the beneficiaries are parents and school children as the stabilisation of the verges will improve road safety. Also visitors and residents will also be able to enter and exit vehicles safely as well as works will improve the looks of the buildings in the centre of the Area of Minimum Change.

**14. How will you monitor this?**

The PC is in constant contact with the School regarding Road Safety in Main Street.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

It will only require minimum Highway maintenance most of which can be handled by the Village Steward and the Community Shed.

**16. Is there anything else you think we should know about the project?**

Not applicable.

## 17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

2395	Community Area Grant	Steeple Ashton Guides Storage Project	Steeple Ashton Guides	£5000.00
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**Submitted:** 22/04/2017 17:49:36

**ID:** 2395

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000



**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Steeple Ashton Guides Storage Project

**6. Project summary:**

Currently all equipment is stored in Leaders houses sheds and garages spread over the whole Area. This project aims to bring the equipment together in one storage building accessible to all the Groups Guides Brownies and Rainbows

**7. Which Area Board are you applying to?**

Melksham

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

BA14 6EU

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Arts, crafts and culture

Countryside, environment and nature

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Sport, play and recreation

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

12/2016

**Total Income:**

£3900.06

**Total Expenditure:**

£4112.31

**Surplus/Deficit for the year:**

£1030.10

**Free reserves currently held:**

(money not committed to other projects/operating costs)

£162.00

**Why can't you fund this project from your reserves:**

Not enough in Reserves

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£17500.00		
Total required from Area Board		£5000.00		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed £
Shed inclusive	15000.00		Other Grants	11500.00
Base	2000.00		Self help clear site	yes 750.00
Electric supply	500.00		Donations	yes 1000.00
Clear site self help	750.00		Parish Council donation of site	yes 1000.00
Parish Council donation of site	1000.00			
Total	<b>£19250</b>			<b>£14250</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Melksham

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

We have approximately 70 children from the local village and Melksham Neighbourhood area who will benefit from this community support project. The proposed shed 5x4m will house all of our outdoor activity equipment tents cooking utensils outdoor games and craft equipment for Senior Section 14 - 25 Guides 10 - 14 Brownies 7 - 10 and Rainbows 5 - 7. Thanks to Steeple Ashton Parish Council who have provided a toilet on the Acreshort Field this means that in the Spring Summer and Autumn months we will be able to hold our meetings on this field using the building as a dry area and have all of our equipment to hand. At present if we wish to cook out or practice camping we have to bring in our cars all the wood water and equipment. As you can imagine things get forgotten. We will be able to save monies as we will not need to pay for the village hall. We will be able to offer new activities in a safe environment within their local community. Due to living in a rural area it is difficult for young people to access activities elsewhere. In general parents have to take their children

to Westbury Melksham or Trowbridge for activities. These will now be enhanced in their local area. Enhanced training will encourage our older guides to return to Guiding as volunteers.

**14. How will you monitor this?**

We will ensure that all equipment currently stored in attics garages houses and garden sheds are transferred to this accessible new storage facility that will be available to all regardless of whether existing leaders leave or not. We will also plan additional outdoor training activities with this equipment on Steeple Ashton Parish Councils Acre Short Field leading to more adventurous outdoor activities thus inspiring our older guides to volunteer as Leaders.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

Once the building has been paid for we will just have the upkeep of the building and pay for electricity and a peppercorn ground rent.

**16. Is there anything else you think we should know about the project?**

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

2433	Community Area Grant	1918 Commemorative Memorial Stone	Bulkington Parish Council	£562.50
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**Submitted:** 19/05/2017 14:14:35

**ID:** 2433

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

Yes

**4. If yes, please state why this project cannot be funded from the Parish Precept**

General shortage of funds. Precept already allocated for the coming year.

**5. Project title?**

1918 Commemorative Memorial Stone

**6. Project summary:**

To install a supplementary stone at the villages war memorial site to commemorate the end of the Great War.

**7. Which Area Board are you applying to?**

Melksham

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

SN10 1SJ

**9. Please tell us which theme(s) your project supports:**

Countryside, environment and nature

Heritage, history and architecture

Inclusion, diversity and community spirit

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

05/2017

**Total Income:**

£6073.00

**Total Expenditure:**

£6073.00

**Surplus/Deficit for the year:**

£0.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£5702.00

**Why can't you fund this project from your reserves:**

Auditors have recommended that a sum at least equal to the annual precept is kept for emergencies

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost	£675.00		
Total required from Area Board	£562.50		
Expenditure (Itemised        £ expenditure)	Income (Itemised income)	Tick if income confirmed	£
Memorial Stone 650.00	Nil		0.00
<b>Total</b>	<b>£650</b>		<b>£0</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

All residents of Bulkington for the next 100 years will be reminded of the 750000 British war dead at the close of the war.

**14. How will you monitor this?**

Not possible to monitor

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

No further funding required

**16. Is there anything else you think we should know about the project?**

Not part of a larger project.

**17. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

2340	Community Area Grant	Melksham Forest Community Centre 15x tables 100x Chairs	Melksham Forest Community Centre	£1797.60
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**Submitted:** 02/03/2017 11:50:11

**ID:** 2340

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Melksham Forest Community Centre 15x tables 100x Chairs

**6. Project summary:**

Forest community centre requires new tables and chairs to replace the second hand ones acquired when we first opened the tables are now reaching the stage where they are becoming a hazard to users such as the laminate tops breaking away the chair seats are continually coming lose and in danger of causing a serious accident they are constantly being repaired by members of Melksham Shed group. It will also make the facilities more attractive to bring the community together in a social environment.

**7. Which Area Board are you applying to?**

Melksham

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

SN12 7FF

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Arts, crafts and culture

Festivals, pageants, fetes and fayres

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Safer communities

Sport, play and recreation

Other

If Other (please specify)

public Meetings Diversity

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

03/2016

**Total Income:**

£70958.00

**Total Expenditure:**

£69695.00

**Surplus/Deficit for the year:**

£1263.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£2511.00

**Why can't you fund this project from your reserves:**

This year our motivated and passionate volunteers require a much need sit on lawn mower for the ground maintenance of the site. We have estimated this to cost around 2.5k plus.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£3595.20		
Total required from Area Board		£1797.60		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
15 x tables	1447.20	chairs x 2		143.96
100 x chairs	2148.00			
Total	<b>£3595.2</b>			<b>£143.96</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Melksham

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

we provide a wide range of activities for all ages targeting the local community and beyond. The activities we provide are as follow Sports activities for all age and genders weddings birthday parties wakes educational training meetings for all requirements Easter egg hunts



fireworks night shows awards evenings and many more fantastic events. We see a wide range of people who come up and enjoy the many facilities that the centre offers.

**14. How will you monitor this?**

on annual events we will monitor the rise in footfall. We will monitor the bookings and compare with previous year. We will gain feedback from participants on the appearance of the hall as well as all other aspects of events.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

We have built a great relationship with the Melksham men's shed who will help with maintenance. Once we have purchased a much needed mower we will have more funds within our reserves to replace any damaged furniture.

**16. Is there anything else you think we should know about the project?**

NA

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

2356	Community Area Grant	Garden Tools	Devizes & District Opportunity Centre	£279.83
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**Submitted:** 13/03/2017 13:58:26

**ID:** 2356

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Garden Tools

**6. Project summary:**

In order to maintain our outdoor space for our children due to cuts by the local Authority we need to purchase garden tools and equipment. Unfortunately we have no garden tools to do this.

**7. Which Area Board are you applying to?**

Melksham

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

SN10 2AJ

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Countryside, environment and nature

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

03/2016

**Total Income:**

£182803.00

**Total Expenditure:**

£165885.00

**Surplus/Deficit for the year:**

£16918.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£0.00

**Why can't you fund this project from your reserves:**

Although our accounts show a surplus we actually run at a deficit. We have ring fenced 20000 in our budget for the next 2 years to run our baby and toddler group. This group is funded completely through funds raised by ourselves and ensures the earliest intervention for children and families. Failure to protect our Early Intervention by purchasing equipment would make a reduction in services within the Melksham Devizes and surrounding areas.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£279.83		
Total required from Area Board		£279.83		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Steel Border Fork	13.99			
Builders Shovel	11.99			
Bass Broom x2	24.00			
Company wheelbarrow	45.85			
Plastic Lawn and Leaf rake x2	21.06			
Leaf grabber	6.99			
Garden refuse bags	9.99			
Sacateurs x2	33.98			
Pruning Loppers x2	27.98			
Flymo Hedge	84.00			

Trimmer

Total

£279.83

£0

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Our centre provides intervention and strategies for approximately 50-60 children with disabilities and complex needs from Melksham Devizes and surrounding Areas. We are currently in the process of improving our outdoor area so that we can increase the learning potential for those children disadvantaged either by their disability or living circumstances so that they can access the outdoors more frequently. Wiltshire Council used to provide garden maintenance services to the Centre however through the latest round of financial cuts we have to now maintain the hedgerow and garden area.

**14. How will you monitor this?**

We have employed a volunteer gardener who is willing to provide his services free to help us maintain the garden.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

Our gardener is voluntary so does not require payment.

**16. Is there anything else you think we should know about the project?**

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health &

Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

2424	Community Area Grant	Strange Old Things - The Mobile Museum	Strange Old Things - The Mobile Museum	£1000.00
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**Submitted:** 10/05/2017 00:09:52

**ID:** 2424

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Strange Old Things - The Mobile Museum

**6. Project summary:**

The Mobile Museum provides access to heritage items and education to those who would not otherwise have access to museums. Our collections of British history are mobile interactive and are shown at local residential settings clubs schools and events alongside talks and demonstrations by our volunteers. We are seeking funding to create new collections in areas not currently covered. We are offering 2 free sessions pcm for local projects and organisations 24 sessions in total to ensure the new artefacts reach a wide audience. These will be available for a year from September 2017.

**7. Which Area Board are you applying to?**

Melksham

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

SN12 7BD

**9. Please tell us which theme(s) your project supports:**

Children & Young People  
Arts, crafts and culture  
Countryside, environment and nature  
Festivals, pageants, fetes and fayres  
Heritage, history and architecture  
Inclusion, diversity and community spirit

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

03/2017

**Total Income:**

£0.00

**Total Expenditure:**

£1000.00

**Surplus/Deficit for the year:**

£0.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£48.45

**Why can't you fund this project from your reserves:**

Our reserves are too small to contribute meaningfully to this project as nearly all of our income is reinvested into the day-to-day running of the project.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£1000.00		
Total required from Area Board		£1000.00		
Expenditure		Income		Tick if income
(Itemised	£	(Itemised		confirmed
expenditure)		income)		£
Heritage artefacts				
relating to	350.00			
Medieval period				

Heritage artefacts relating to Roman period	250.00
Heritage artefacts relating to Victorian period	100.00
Display stands/mannequins	150.00
Audio Visual displays	100.00
New display material acrylic holders	40.00
Associated printing costs	10.00
<b>Total</b>	<b>£1000</b>

**£0**

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

Yes

**12. If so, which Area Boards?**

Devizes  
Melksham  
Tidworth

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

The Mobile Museum provides interactive education sessions on a variety of themes from history. It's a perfect tool for providing engaging hands-on learning for young people which we will conduct through school visits and attendance at local family-orientated events. Children engage extremely well with the interactive nature of the artefacts. We hope to create collections that appeal to a more diverse audience by including more artefacts relating to the role of women young people and migrants in British history. We believe that people from all walks of life benefit hugely from a sense of shared national heritage. The sessions will be designed around the needs of individual schools ensuring that we mirror the topics picked by each school to deliver the syllabus. Our collection is designed to travel to those people who would not otherwise have access to museum collections. Previously this has included the elderly and mentally infirm adults with mental health difficulties and homeless young people. Our work with adults with mental health difficulties has contributed to many individual recovery programs and we hope to expand on this program in the coming year. Another aspect of our community engagement has been our presence at a number of local events. We have a 6m x 3m marquee which we are able to bring to local events to house the collection. Our volunteers then provide regular talks and demonstrations creating a unique and popular addition for any local event. Again we are able to match the themes chosen by organisers. If we are successful in our bid we are planning to expand our First World War collection ready

for anticipated commemorative events for 2018s centenary. Normally we ask local organisations for donations towards expenses and running costs for the services we provide. In addition to the use of the expanded collection we are offering 20 free sessions subject to availability for projects organisations and local events to make use of the new collections.

**14. How will you monitor this?**

We currently monitor feedback through our social media and website presence. We will be creating new feedback forms and comments books for our events to monitor outcomes and customer satisfaction should the project go ahead.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

We are planning to use the grant to fund acquisition of heritage artefacts. These will remain in the collection indefinitely and allow use to provide sessions on the chosen topics for the foreseeable future. Ongoing conservation costs will be met through other sources of income such as donations.

**16. Is there anything else you think we should know about the project?**

NA

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.





